

# NOTICE: Photography Policy



Those attending events and the parents/guardians of those attending events at the West Des Moines Public Library do so with the understanding that event proceedings may be captured via photograph, film or video and that any and all attendees may be photographed, filmed or video recorded and their likenesses used by the library in editorial or promotional materials in perpetuity without approval from or payment to photographed parties.

Event attendees or parents/guardians of attendees wishing to avoid being photographed or recorded can make their wishes known verbally or in writing before the event to staff present and staff will make every effort to respect the attendees' wishes up to and including:

- Positioning of cameras and photographers and/or
- Positioning of attendees

So as best to avoid capturing the likenesses of those requesting accommodation.

*Adopted by Board Action on December 20, 2016.*